

FirstReport Online

Workers' compensation incident reporting and recordkeeping made smarter and simpler

Whether your business has one location or hundreds, reporting workers compensation incidents quickly and keeping accurate records is critical to controlling loss costs and staying compliant with OSHA regulations. With this in mind, Zurich Services Corporation is offering FirstReport Online—a secure, web-based tool that not only helps you manage reporting and recordkeeping more effectively, but takes that next critical step of interpreting incident data into reports that can help you analyze losses to find root causes.

What does FirstReport Online do?

From any computer with Internet access, you can enter FirstReport Online (FROL) and quickly and easily do the following:

- Enter incident data one time to generate OSHA 300 logs and their associated forms.
- Notify Zurich's Customer Care Center to begin the claim handling process as quickly as possible. They receive the data within minutes, 24/7.
- Prepare custom loss reports in your choice of summary formats that can be downloaded into Excel™ spreadsheets.

How can FROL help with OSHA compliance?

A key feature of FROL is its "recordability test," which helps when you're not sure whether an incident is OSHA recordable. Plus, using FROL helps to ensure you're always using the most current forms for each state. Perhaps most

importantly, it standardizes your recordkeeping throughout your organization and allows consistent, one-time data entry, which can reduce errors.

What can I do with the reports?

FROL gives you report summaries by location, jobsite, region or at a corporate level in a choice of formats (PDF, HTML, XML, RTF, CSV and ASCII). You can then use the data to generate custom reports in Excel™. Because the database holds information for all your locations (even past or closed locations), you can use it to look for loss trends, which can help in creating effective loss prevention programs.

How secure is the data, and can I control who sees it?

Because of the nature of the data, security is of the utmost concern. You'll have full control over who has access to your account. You decide who can access it and assign levels of access and privileges. Users can only see data for the location or department you have assigned to them. Regarding the security of the data itself, FROL has the following controls in place:

- HIPAA compliant privacy for employee medical records
- HIPAA compliant data encryption
- Daily data backup and off-site archival

888-422-2684

Visit: www.zurichfrol.com

Email: support@zurichfrol.com

Is FROL difficult or time-consuming to learn?

FirstReport Online can easily be mastered in 30 minutes or less. On-screen instructions walk you through data entry. We have several training choices for new users:

- Online, self-directed multi-media training courses for setting up and operating the application
- Optional online Web broadcast seminars and training meetings to maximize the benefits of the application
- Optional online self-directed training courses meet OSHA training requirements

I'm sold. How do I sign up?

To sign up for FROL, talk to your Zurich representative today or contact us in one of the following ways:

Call: 888-422-2684

Visit: www.zurichfrol.com

E-mail: support@zurichfrol.com

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Risk Engineering



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